



**IAHTM BOARD MEETING AGENDA**  
**In – Person – Dublin, Ohio**  
 Monday, September 30th, 2024, 8:00am EST

AGENDA

- |                                                                                  |                   |                        |
|----------------------------------------------------------------------------------|-------------------|------------------------|
| <b>1. <u>Conflict of Interest</u></b>                                            | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>2. <u>Approval of Agenda</u></b>                                              | <i>Decision</i>   | <i>Brendan O'Neill</i> |
| <b>3. <u>Approval of Minutes</u></b><br><i>8/14/24 Board Meeting</i>             | <i>Decision</i>   | <i>Brendan O'Neill</i> |
| <b>4. <u>Financials – Year to Date</u></b>                                       | <i>Discussion</i> | <i>Rocco Romeo</i>     |
| <b>5. <u>James Hunt Scholarship</u></b><br><i>(Submission by Jason Hartsell)</i> | <i>Decision</i>   | <i>Brendan O'Neill</i> |
| <b>6. <u>Texcare Update</u></b>                                                  | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>7. <u>Membership Qualification</u></b>                                        | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>8. <u>Strategic Planning</u></b>                                              | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>9. <u>Goodwill Initiative</u></b>                                             | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>10. <u>Round Table</u></b>                                                    | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>11. <u>Next Board Meeting</u></b>                                             | <i>Discussion</i> | <i>Brendan O'Neill</i> |

# IAHTM Board of Directors

## Via Zoom

Wednesday, August 14th, 2024, 12:00pm EST

**In Attendance:** President, Brendan O'Neill, 1<sup>st</sup> VP Charles Berge, 2<sup>nd</sup> VP Chris Hansen, Treasurer Rocco Romeo, Directors: Meredith Bowery, Bill Moyer, Malcolm Pallos, Steve Johnson, Lumey Gamboa, Executive Director, Christy Carper

AGENDA TOPIC	DISCUSSION	ACTION TAKEN
Call To Order		12:03pm
Conflict of Interest	Brendan O'Neill asked board members to declare now or before discussion.	<i>None at this time.</i>
Approval of Agenda	Brendan O'Neill asked if there were any additions or changes to the agenda.	<b>MOTION</b> <i>It was moved by Malcolm Pallos; seconded by Meredith Bowery that the agenda for 8/14/24 be approved as circulated; <b>CARRIED.</b></i>
Approval of the Minutes	Brendan O'Neill asked for any amendments/changes to the minutes from the 7/10/24 board meeting.	<b>MOTION</b> <i>It was moved by Bill Moyer; seconded by Meredith Bowery that the minutes from the 7/10/24 board meeting, be approved as circulated; <b>CARRIED.</b></i>
Clearwater Spring Conference 2026	Brendan O'Neill thanked Lumey Gamboa for hosting this 2026 Spring Conference. Brendan stated that the dates of 3/9-3/11/26 were set and that Lumey Gamboa has a colleague working on some property possibilities.	
In-Person Strategic Planning Meeting in Dublin, Ohio	Brendan O'Neill shared that we are all set for our in-person meeting on 9/30. Brendan stated that he will be reaching out to the committee chairs to see where they are at with their committees as we look forward to what needs to be done. We will have a dinner on the Sunday evening and then will start Monday morning with a board meeting followed by a day of strategic planning.	
2025 Ft. Worth Update	Rocco Romeo shared that he and Christy Carper had just done a site visit and it went very well with lots of planning already in place. Keynote speakers were being interviewed in the upcoming week.	

<b>Texcare Update</b>	<p><b>Brendan O'Neill</b> shared that dining reservations were currently being worked on. Discussion followed. It was decided that we would set up an informational meeting in September for Q &amp; A's. Brendan O. stated that we should have attendees submit questions ahead of the meeting so we will be prepared with answers. A date was then set for 9/18/24 at 11:00am EST.</p>	
<b>Membership Qualifications</b>	<p><b>Brendan O'Neill</b> stated that he, Rocco Romeo, Charles Berge and Chris Hansen worked on the membership project.</p> <ul style="list-style-type: none"> <li>○ Looked at the markets</li> <li>○ Language around membership qualification</li> <li>○ Brendan shared a spreadsheet of the Canadian market that he and Rocco R. created showing where the opportunities were along with a graph showing the membership trends over the years for IAHTM</li> <li>○ Charles B. And Chris H. will be trying to do this for the US market</li> <li>○ Charles B. stated that he might have a lead for a list through Jake Gurtler, but it ended up not fitting our information needs. He mentioned drawing from the HLAC and TRSA lists and then would break them down by states.</li> <li>○ Chris H. was able to see what a contract looks like by a 3<sup>rd</sup> party managed laundry. Brendan shared the screen and reviewed what the components in that service contract looked like, how the managed service and client was defined and how IAHTM might be able to apply some of that language to our membership qualifications. Brendan spoke about our current language in IAHTM's by-laws and the language in the contract and where we can combine some of this language to update membership eligibility.</li> </ul> <p>Discussion followed.</p> <p>Brendan stated that the goal in this meeting was to share how far we have gotten with our work on this and provide this info to the board so we can have a robust discussion in September. Brendan thanked the people working on this again and requested that Charles have the info ready on the US market for the September meeting. Charles B. asked if we could get the ALM list. Brendan O. stated he will get that list and Charles B.</p>	<p><b>ACTION</b>  <i>It was stated that:</i></p> <ul style="list-style-type: none"> <li>○ <i>Brendan O'Neill would reach out to ALM for a list as well as provide the board with all the membership qualification info discussed, prior to the in-person board meeting.</i></li> <li>○ <i>Charles Berge would take the HLAC and TRSA lists and put into a spread sheet for the US market</i></li> <li>○ <i>Bill Moyer would reach out to LinenMaster to see what they could provide.</i></li> </ul>

	stated that he would put the HLAC/TRSA lists into a spreadsheet.	
<b>Round Table</b>	<b>Brendan O'Neill</b> asked the group what everyone's situation was with old level 2 Isolation Gowns. Brendan stated that he has recently partnered with Goodwill in his region, and they have taken @ 70,000 isolation gowns off his hands and recycled them. Brendan stated that he shipped them to Goodwill and then they go to a chemical recycler as well as an automaker where they are used in the insulation of automobile doors. Cost is zero to his laundry. Brendan said he would be glad to share this with those interested. Chris Hansen and Rocco Romeo stated they were interested. Discussion followed.	
<b>Adjournment</b>	Brendan O'Neill thanked everyone and adjourned the meeting.	<i>12:51pm EST</i>