



## IAHTM BOARD MEETING AGENDA VIA Zoom

Wednesday, August 14th, 2024, 12:00pm EST

### AGENDA

- |   |                   |                        |
|---|-------------------|------------------------|
| <b>1. <u>Conflict of Interest</u></b>   | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>2. <u>Approval of Agenda</u></b>   | <i>Decision</i>   | <i>Brendan O'Neill</i> |
| <b>3. <u>Approval of Minutes</u></b><br><i>7/10/24 Board Meeting</i>                | <i>Decision</i>   | <i>Brendan O'Neill</i> |
| <b>4. <u>Clearwater Spring Conference 2026</u></b>                                  | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>5. <u>In-Person Strategic Planning Meeting</u></b><br><i>(Dublin, Ohio 9/30)</i> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>6. <u>2025 Ft. Worth Update</u></b>  | <i>Discussion</i> | <i>Rocco Romeo</i>     |
| <b>7. <u>Texcare Update</u></b>   | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>8. <u>Membership Qualification</u></b>   | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>9. <u>Round Table</u></b>  | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| <b>10. <u>Next Board Meeting</u></b><br><i>September 30 2024 Dublin, Ohio</i>       | <i>Discussion</i> | <i>Brendan O'Neill</i> |

# IAHTM Board of Directors

## Via Zoom

Wednesday, July 10th, 2024, 12:00pm EST

**In Attendance:** President, Brendan O'Neill, 1<sup>st</sup> VP Charles Berge, Treasurer, 2<sup>nd</sup> VP Chris Hansen, Rocco Romeo, Directors: Meredith Bowery, Bill Moyer, Malcolm Pallos, Steve Johnson, Executive Director, Christy Carper  
**Absent:** Lumey Gamboa

AGENDA TOPIC	DISCUSSION	ACTION TAKEN
Call To Order		12:02pm
Conflict of Interest	Brendan O'Neill asked board members to declare now or before discussion.	<i>None at this time.</i>
Approval of Agenda	Brendan O'Neill asked if there were any additions or changes to the agenda.	<b>MOTION</b> <i>It was moved by Meredith Bowery; seconded by Rocco Romeo that the agenda for 7/10/24 be approved as circulated; <b>CARRIED.</b></i>
Approval of the Minutes	Brendan O'Neill asked for any amendments/changes to the minutes from the 6/12/24 board meeting.	<b>MOTION</b> <i>It was moved by Steve Johnson; seconded by Rocco Romeo that the minutes from the 6/12/24 board meeting, be approved as circulated; <b>CARRIED.</b></i>
Spring Conference 2026	Brendan O'Neill stated that a topic and location needed to be discussed and decided upon for the 2026 Spring Conference. Discussion followed and it was decided that the topic would be HR and Brendan O. would reach out to Lumey Gamboa and see if she would host this event in Clearwater. Brendan O. mentioned that he had a good HR person from his facility who would help with the Canadian policies. Brendan O. asked Meredith Bowery if she would assist with the education planning.	
2027 Conference Site	Brendan O'Neill let the group know that there was a multi year Omni incentive that is available if we book for 2027 within 30 days of our Nashville contract. The property being looked at is in Carlsbad, Ca, near San Diego. The other option was a property in Clearwater that the group had used twice before for conferences. Much discussion followed centering around budget and weather.	<b>MOTION</b> <i>It was moved by Rocco Romeo, seconded by Chris Hansen to sign the Carlsbad, California Omni contract for 2027. <b>CARRIED.</b></i>

	<p>Brendan O'Neill reviewed some of the feedback from the post conference survey stating the results were positive, and although the education was expensive, attendees found value in it, only giving low ratings to two of the speakers, they loved the charity bike build, they loved the table talks and were happy with the balance between activities and down time.</p>	
<b>Strategic Planning In-Person Meeting</b>	<p><b>Brendan O'Neill</b> proposed that we hold an in-person board meeting and strategic planning meeting in September in Dublin, Ohio where we had the last one. A few date choices will be sent to the group to set the date that works with a plan to focus on the membership discussion.</p>	
<b>Membership Qualification</b>	<p>Brendan O'Neill stated the 3 things needed to be done to move forward in the membership qualification process:</p> <ol style="list-style-type: none"> <li>1. A Field Study of Portland Hospital Laundry</li> <li>2. An understanding of all that is going on in the US and Canadian markets</li> <li>3. From a governess perspective - what changes would need to be made to the by-laws</li> </ol> <p>Brendan O. asked the group about their thoughts and discussion followed. What was the objective of the field study? How is Portland structured currently and what does their agreement look like with a 3<sup>rd</sup> party? What does their reporting structure look like? Chris Hansen mentioned that it would be very hard to see any type of contract by a 3<sup>rd</sup> party. A questionnaire for the vetting process was discussed. Brendan O'Neill asked the board who is a part of a health authority or hospital system and who is privately incorporated or an articulated company. Brendan asked Chris Hansen and Charles Berge to help with the Portland study. Brendan stated that he and Rocco Romeo could provide info about the Canadian Market. It was then discussed that the US market is a little different and we may need help and involvement from some of our vendor partners. Charles B. mentioned that he would drive this through the membership committee. Chris Hansen mentioned that he had just bought a list from TRSA and that he would share this with Brendan O'Neill. Brendan stated that he would look at how the By-Laws could be affected. The goal will be to have this information by the time we meet in-person at the end of September.</p>	

<b>Roundtable</b>	Charles Berge requested that people respond to his info request sent out on Simplelists regarding production standards.	
<b>Adjournment</b>	Brendan O'Neill thanked everyone and adjourned the meeting.	<i>12:59pm EST</i>



## **IAHTM In- Person Strategic Planning Meeting – Dublin, Ohio September 30th, 2024**

We will be holding an in-person Strategic Planning Meeting at the same location as the last, on September 30th, 2024. This meeting will be held at:

[Brick House Blues](#) (in Bridge Park – Headquarters Location)

6605 Longshore Street Suite 240) building entrance 6605 – (2<sup>nd</sup> floor, next to RiverPark Dental)  
Dublin Ohio

Parking is free – closest garage to meeting site is the Mooney parking garage (across from Pin's Mechanical Co and Arcade)

### **Airport:**

John Glenn Columbus International Airport – Columbus Ohio (CMH). [Bridge Park](#) is about 20 -25 minutes from the airport.

Start time of the meeting will be approximately 8:00am with breakfast brought in. Full schedule will be coming out in the next couple weeks.

There are two hotels in Bridge Park that are within 1 block of the meeting site, Brick House Blue:

[AC Hotel by Marriott](#)

[Spring Hill Suites by Marriott](#)

Lots of restaurants for those coming in on Sunday night, within walking distance. A dinner @ 7:00pm will be planned for Sunday night for those who would like to join.

Please feel free to contact Christy Carper with any questions you may have!