



IAHTM BOARD MEETING AGENDA

Via Zoom

Wednesday, August 9th, 2023, 12:00 noon EST

AGENDA

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|---|-------------------|------------------------|
| 1. <u>Conflict of Interest</u> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 2. <u>Approval of Agenda</u> | <i>Decision</i> | <i>Brendan O'Neill</i> |
| 3. <u>Minutes</u>
(Approval of minutes from Board Meeting on 7/12/23 and the 8/1/23 Exec Meeting) | <i>Decision</i> | <i>Brendan O'Neill</i> |
| 4. <u>2023 Conference – Toronto Update</u> | <i>Discussion</i> | <i>Rocco Romeo</i> |
| 5. <u>Strategic Planning</u>
<i>In-Person Meeting</i> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 6. <u>Board Vacancy</u>
<i>Lumey Gamboa</i> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 7. <u>Simplelists and Security</u> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 8. <u>Roundtable</u> | <i>Discussion</i> | <i>Brendan O'Neil</i> |
| 9. <u>Date of Next Board Meeting</u>
(September 13th – via Zoom at Noon) | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 10. <u>Adjournment</u> | | <i>Brendan O'Neill</i> |

IAHTM Board of Directors

Via Zoom

12:00 pm EST
Wednesday, July 12th, 2023

In Attendance: President, Brendan O'Neill, 1st VP Charles Berge, Treasurer, Rocco Romeo, Directors: Steve Johnson, Chris Hansen, Meredith Bowery, Malcolm Pallos,; Executive Director, Christy Carper
Absent: Bill Moyer

AGENDA TOPIC	DISCUSSION	ACTION TAKEN
Call To Order		12:00 pm
Conflict of Interest	Brendan O'Neill asked board members to declare now or before discussion.	<i>None at this time.</i>
Approval of Agenda	Brendan O'Neill asked if there were any additions or changes to the agenda for today.	MOTION <i>It was moved by Malcolm Pallos; seconded by Meredith Bowery that the agenda for today, Jul 12th 2023, be approved as circulated; CARRIED.</i>
Approval of the Minutes	Brendan O'Neill asked for any amendments/changes to the minutes from the June 14h, 2023, board meeting.	MOTION <i>It was moved by Rocco Romeo; seconded by Charles Berge that the minutes from the June 14th, 2023, Board Meeting, be approved as circulated; CARRIED.</i>
2023 Education Conference – Toronto Update	Rocco Romeo stated that things are going well with the planning, and 95% is finalized. Rocco R. shared that we have 5 featured speakers, room block is almost full and sponsorship is up. We are up @25 people above the numbers at our last conference – due to this increase, Rocco R. asked the board for a \$10,000 increase to the budget. Education, passports and events were reviewed, and discussion followed. Rocco R. stated that we made it clear that sponsors that are bringing 2 people, must work for the company and are not consultants. Snack Chat will be a bit different this year, hoping it increases facetime. The discussion then turned to benchmarking and board members were asked to participate.	

Strategic Planning	Brendan O'Neill spoke about the agreed document that he had circulated a couple weeks ago. He requested approval so we could go to the next steps. Plans to have an in person meeting in the upcoming months were then discussed.	MOTION <i>It was moved by Meredith Bowery; seconded by Steve Johnson to approve the draft strategic plan as circulated and presented; CARRIED.</i>
Board Vacancy	Brendan O'Neill stated that 5.02 of the Bylaws states that directors can fill a casual vacancy in between the annual meeting. Rocco Romeo recommended we fill the 2 nd VP role and looked to the board for this, as it is important in our succession planning. Rocco R. asked Chris Hansen if he would consider the position and said he would be very interested. Chris H. would fill the role for the balance of the term and then would be voted on at the annual meeting. Lumey Gamboa's name was brought forward as a candidate for the spot of director.	MOTION <i>It was moved by Rocco Romeo; seconded by Meredith Bowery to appoint Chris Hansen into the role of 2nd Vice President filling James Belliveau's vacancy; CARRIED.</i> ACTION <i>Meredith stated that she had a file on everyone's terms that she would share with Brendan O'Neill and Christy Carper.</i>
IAHTM Committees	Education Committee: Christy Carper stated that an AI keynote speaker has been secured for the Palm Springs Conference. Organic Growth Committee: Brendan O'Neill shared that 4 reusable textile playbooks have been completed. He stated that he had met with Truedot to brand and create a PP template/document, which would be a legacy document for the association. Truedot will be sending over a proposal within the coming week to do this project. Brendan O. hopes to have template complete to present the 1 st of the 4 at the Toronto conference and showcase the project. Texcare Committee: Rocco Romeo stated that there was a meeting with Carlos Fernandes and Phil Hart and hope to have the itinerary soon to be able to present a mini brochure/presentation in Toronto.	
Roundtable	Discussion centered around: Busy plants with volumes up. Tunnel issues, Successful new hires, technicians, maintenance and drivers hard to find, temperatures in plant, risks of forest fires, heat reduction plans, bagging/quality and loss of a press. Linen loss, linen and labor costs up, good tech teams and full staffing, replacement of equipment, and some volumes down due to using inventory of single use products. Inactive laundries were discussed and figuring out points of contact at each. Chris Hansen mentioned he knew the new leader at Advent Health and would try to get the number. Brendan O. was going to work on PEI and Rocco R mentioned that he spoke to Daniel	

	<p>Gelac about helping us see who to contact at Partagec.</p> <p>Christy C. aske the board if the board meeting in Toronto would be considered the Sept. or October board meeting and it was decided that it would be the October board meeting and we would still meet virtually in September.</p> <p>All stated that they would be able to be in Toronto for the 2:00pm board meeting on 9/29.</p>	
Date of the Next Board Meeting	<p>Brendan O'Neill stated that the next board meeting would be held via Zoom on August 9th at 12:00pm.</p>	
Adjournment	<p>The meeting was adjourned at 12:53pm EST</p>	

IAHTM Executive Directors Meeting Minutes

Zoom Conference Call

12:00pm EST

Tuesday, August 1, 2023

In Attendance: President Brendan O'Neill, 2nd Vice President Chris Hansen, Treasurer Rocco Romeo, Executive Director, Christy Carper

Absent: 1st Vice President Charles Berge

AGENDA TOPIC	DISCUSSION	ACTION TAKEN
Call To Order	Brendan O'Neill called the meeting to order at 12:04pm	12:04 pm EST
Agenda	Brendan O'Neill introduced the 3 applications submitted to the Exec of the nominees of the Don Pedder Lifetime Achievement Award.	
Don Pedder Lifetime Achievement Award Nomination Review	Brendan O'Neill led the discussion and review of each nominee and their accomplishments in the industry. Each area of the form was reviewed, looking at contributions, education, leadership and involvement in groups within the industry. A recipient was selected after each nominee was discussed, based on merits listed on the submissions. It was clear to the group that the recipient met all the criteria.	Motion <i>A unanimous vote was motioned to name Angela Becker the 2023 Recipient of the Don Pedder Lifetime Achievement Award at this years IAHTM Annual Education Conference in Toronto.</i>
Adjournment		12:25pm EST



IAHTM In- Person Strategic Planning Meeting – Dublin, Ohio December 4th 2023

We will be holding an in-person Strategic Planning Meeting as the next step agreed upon with the Tecker Group. We will also have a board meeting on this day. These meetings will be held at:

[Brick House Blues](#) (in Bridge Park – Headquarters Location)

6605 Longshore Street Suite 240) building entrance 6605 – (2nd floor, next to RiverPark Dental)
Dublin Ohio

Parking is free – closest garage to meeting site is the Mooney parking garage (across from Pin's Mechanical Co and Arcade)

Airport:

John Glenn Columbus International Airport – Columbus Ohio (CMH). [Bridge Park](#) is about 20 -25 minutes from the airport.

Start time of the meeting will be approximately 8:00am with breakfast brought in. Full schedule will be coming out in the upcoming months.

There are two hotels in Bridge Park that are within 1 block of the meeting site, Brick House Blue:

[AC Hotel by Marriott](#)

[Spring Hill Suites by Marriott](#)

Lots of restaurants for those coming in on Sunday night, within walking distance. There is a pedestrian bridge which leads to a couple additional good restaurants as well...The Pearl and The Avenue.

[Bridge Park Restaurants](#)

Please feel free to contact Christy Carper with any questions you may have!