



IAHTM BOARD MEETING AGENDA VIA Zoom

Wednesday, April 10th, 2024, 12:00pm EST

AGENDA

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|---|----------------------------|------------------------|
| 1. <u>Conflict of Interest</u> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 2. <u>Approval of Agenda</u> | <i>Decision</i> | <i>Brendan O'Neill</i> |
| 3. <u>Approval of Minutes</u>
<i>2/26/24 Exec Meeting and 3/6/24 Board Meeting</i> | <i>Decision</i> | <i>Brendan O'Neill</i> |
| 4. <u>New Members</u>
<i>Charles Berge to bring two new members forward</i> | <i>Discussion/Decision</i> | <i>Brendan O'Neill</i> |
| 5. <u>Palm Springs Update</u> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 6. <u>IAHTM Linen RFP Discussion</u> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 7. <u>Roundtable</u> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 8. <u>Next Board Meeting and Adjournment</u>
<i>Next Board Meeting in Person 5/3/24 at 3:00pm in Palm Springs</i> | | <i>Brendan O'Neill</i> |

IAHTM Executive Committee Meeting Minutes
Zoom Conference Call
12:00pm EST
Monday, February 26th, 2024

In Attendance: President Brendan O'Neill, 1st VP Charles Berge, 2nd Vice President Chris Hansen, Executive Director, Christy Carper, Recused: Rocco Romeo

AGENDA TOPIC	DISCUSSION	ACTION TAKEN
Call To Order	Brendan O'Neill called the meeting to order at 12:01pm	12:01 pm EST
Agenda	Brendan O'Neill introduced the 3 applications submitted to the Exec of the nominees of the Don Pedder Lifetime Achievement Award. Due to one nomination being for Rocco Romeo, Brendan O'Neill stated that he asked Rocco R. to recuse himself from the meeting, due to a conflict of interest.	
Don Pedder Lifetime Achievement Award Nomination Review	Brendan O'Neill led the discussion and review of each nominee and their accomplishments in the industry. The nomination form was reviewed, looking at contributions, education, leadership and involvement in various associations and groups within the industry. The contributions to the greater group were discussed. Brendan asked each person on the call to provide their thoughts and feedback based on the information presented. Discussion followed. Two recipients were selected this year after thoughtful consideration, based on merits listed on the submissions. It was clear to the group that the recipients met all the criteria, one being a vendor partner and one a laundry operator.	MOTION <i>It was moved by Brendan O'Neill; seconded by Charles Berge that the Exec recommends awarding (2) 2024 Don Pedder Lifetime Achievement Award Recipients, one to a vendor partner and one to an IAHTM operator. Based on nominations received and reviewed, it is recommended that Azher Khan, a vendor partner and Rocco Romeo, an IAHTM operator be awarded for 2024;</i> CARRIED
Adjournment		12:28pm EST

IAHTM Board of Directors VIA Zoom

Wednesday, March 6th, 2024, 12:00pm EST

In Attendance: President, Brendan O'Neill, 1st VP Charles Berge, 2nd VP Chris Hansen, Treasurer, Rocco Romeo, Directors: Meredith Bowery, Bill Moyer, Malcolm Pallos, Steve Johnson, Lumey Gamboa Executive Director, Christy Carper

AGENDA TOPIC	DISCUSSION	ACTION TAKEN
Call To Order		12:01pm
Conflict of Interest	Brendan O'Neill asked board members to declare now or before discussion.	<i>None at this time.</i>
Approval of Agenda	Brendan O'Neill asked if there were any additions or changes to the agenda.	MOTION <i>It was moved by Charles Berge; seconded by Malcolm Pallos that the agenda for 3/6/24 be approved as circulated; CARRIED.</i>
Approval of the Minutes	Brendan O'Neill asked for any amendments/changes to the minutes from the 2/14/24 board meeting.	MOTION <i>It was moved by Chris Hansen; seconded by Steve Johnson that the minutes from the 2/14/24 board meeting, be approved as circulated; CARRIED.</i>
Strategic Plan/Committee Updates	Brendan O'Neill stated that the Organic Growth Committee has been working diligently on the IAHTM playbooks and waiting for the final LCA on microfiber mops/wipes and economic study to complete the final one. Brendan O. discussed the upcoming presentations that will be done at the ALM and ARTA conferences. The conversation continued as he had been approached by Sarah Brobeck of ALM to take IAHTM's playbooks and collaborate on how these would be marketed. Brendan O. discussed that we would not want to lose acknowledgment for all the hard work that had been done as well as keeping with IAHTM's strategic plan. Discussion followed. Rocco Romeo requested that it was assured that IAHTM would be recognized on both ALM and ARTA's agenda when talking about the IAHTM playbooks. It was also requested that	

	<p>recognition would carry over to their LinkedIn marketing as well. It was also mentioned that IAHTM did the work, and we should put it on IAHTM's website. Brendan stated that all info will be housed on an IAHTM google drive as info is added. Chris Hansen stated that the education committee will meet on 3/7/24. The discussion will center around the IAHTM informational documents that will be on the registration table in Palm Springs. Charles Berge discussed the recent conversation he and Christy Carper had with Portland Hospital. This meeting sparked questions as far as how this laundry could be a member. Portland has 2 employees managed by Core Linen and the rest are employed by the hospital. Shawn Swingholm reports to the hospital board, but does receive a paycheck from Core Linen. Charles B. reviewed the bylaw section 2.01 – Qualifications and Admission of Members. Discussion followed. Brendan proposed that we have a larger discussion regarding this as it would have an impact on the association. A date will be chosen, and we will set aside 2 hours for a thoughtful discussion.</p>	
Financials /Texcare Discussion	<p>Rocco Romeo stated that there is \$607,000 US in the bank. Renewal letters have gone to our rebate program sponsors and we are finalizing the 2023 rebate numbers. Rocco R. stated that we have 17 laundries totaling 43 attendees for Texcare. The budget for Texcare is \$125,000. Discussion followed. While on the topic of Texcare, Brendan asked the group to finalize a decision regarding the extra seats we have on the bus. It was decided that if a spouse of a second laundry attendee would like to come they could, with the understanding that additional costs would be covered by the attendee.</p>	
Palm Springs Update	<p>Brendan O'Neill let the board know that all efforts were being made to keep the conference's costs down. Christy Carper stated that the hotel was working with her to customize menus to help trim the food costs. It was stated that we have the largest Plus 1 Program that we have ever had which is great but will drive up costs. Brendan O. stated that there has been a great response to the golf event as well.</p>	

<p>Don Pedder Lifetime Achievement Award Nominations</p>	<p>Brendan O'Neill stated that the Exec Committee met last week and reviewed all the nominations. The selected nominations are Azher Kahn and Rocco Romeo for this year's DP Lifetime Achievement Award recipients. We have also received a few late nominations that will be added to the nominations for 2025.</p>	
<p>Adjournment</p>	<p>Brendan O'Neill stated that the next board meeting will be on April 10th, 2024 at noon via Zoom and adjourned the meeting at 1:00pm EST.</p>	

POTENTIAL NEW MEMBER FORM

NAME: Mindy Thompson

TITLE: Director, Support Services

EMAIL: Mindy.Thompson@northernhealth.ca

ORANIZATION: Northern Health Authority

POUNDAGE AMOUNT: current is 9 million annually, anticipated 12 million.

PHONE: 250-645-8715

ADDRESS: 300-299 Victoria Street, Prince George, BC Canada

CONTACT DATE: January 19, 2024

DATE OF MEMBERSHIP CALL: January 19, 2024

INVOICE START YEAR: 2024

PLAQUE SENT:

PO Box 215
Powell, Ohio 43065
208-964-2923
www.iahtm.com

NEW MEMBER FORM

NAME: Justin Ballas

TITLE: Director of Textiles

EMAIL: Justin.Ballas@Christianacare .org

ORANIZATION: ChristianaCare

POUNDAGE AMOUNT: 12,000,000 annually

PHONE: 302-733-5910

ADDRESS: 4755 Ogletown-Stanton Rd Newark De

19718 CONTACT DATE: Fall 2023

DATE OF MEMBERSHIP CALL: February 2024

INVOICE START YEAR:

PLAQUE SENT:

PO Box 215
Powell, Ohio 43065
208-964-2923
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