



IAHTM BOARD MEETING AGENDA

Via Zoom

Wednesday, April 12th, 2023, 12:00 noon EST

AGENDA

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| 1. <u>Conflict of Interest</u> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 2. <u>Approval of Agenda</u> | <i>Decision</i> | <i>Brendan O'Neill</i> |
| 3. <u>Minutes</u>
(Approval of minutes from Board Meeting on 3/8/23) | <i>Decision</i> | <i>Brendan O'Neill</i> |
| 4. <u>2023 Spring Conference Update</u> | <i>Discussion</i> | <i>Bill Moyer</i> |
| 5. <u>2023 Conference – Toronto Update</u> | <i>Discussion</i> | <i>Rocco Romeo</i> |
| 6. <u>Strategic Planning</u> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 7. <u>TRSA PFAS Document</u> | <i>Discussion</i> | <i>Charles Berge</i> |
| 8. <u>ALM Support</u> | <i>Discussion</i> | <i>Charles Berge</i> |
| 9. <u>Roundtable</u> | <i>Discussion</i> | <i>Brendan O'Neil</i> |
| <ul style="list-style-type: none"> • Christy Carper will draw the early reservation winners • Exec Compensation Survey Proposal | | <i>Charles Berge</i> |
| 10. <u>Date of Next Board Meeting</u> | <i>Discussion</i> | <i>Brendan O'Neill</i> |
| 11. <u>Adjournment</u> | | <i>Brendan O'Neill</i> |

IAHTM Board of Directors

Via Zoom

12:00 pm EST
Wednesday, March 8th, 2023

In Attendance: President, Brendan O'Neill, 1st VP Charles Berge, Treasurer, Rocco Romeo, Directors: Bill Moyer, Chris Hansen, Meredith Bowery, Malcolm Pallos, Executive Director, Christy Carper
Absent: James Belliveau, Steve Johnson

AGENDA TOPIC	DISCUSSION	ACTION TAKEN
Call To Order		12:02 pm
Conflict of Interest	Brendan O'Neill asked board members to declare now or before discussion.	<i>None at this time.</i>
Approval of Agenda	Brendan O'Neill asked if there were any additions or changes to the agenda for today.	MOTION <i>It was moved by Meredith Bowery; seconded by Malcolm Pallos, that the agenda for today's meeting be approved as circulated; CARRIED.</i>
Approval of the Minutes	Brendan O'Neill asked for any amendments/changes to the minutes from the March 8 th , 2023 board meeting.	MOTION <i>It was moved by Charles Berge; seconded by Meredith Bowery that the minutes from the March 8th, 2023 Board Meeting be approved as circulated; CARRIED.</i>
2023 Spring Conference Update	Bill Moyer reviewed plans for the Spring Conference in Philly. Reservations/Attendance are currently at 25. Request from an attendee to bring his wife, was communicated to the board. Discussion followed. Allowing a 3 rd delegate, from laundries requesting this, was also discussed. Brendan O'Neill stated that we should anticipate an additional cost of about \$2,000.	MOTION <i>It was moved by Meredith Bowery; Seconded by Rocco Romeo that approval for those laundries requesting a 3rd delegate to attend the Spring Conference be allowed, as well as the request for attendees to bring a significant other, based on availability; CARRIED</i> ACTION <i>It was requested that Bill Moyer create a list of things to do in Philadelphia for any guests that should come.</i>

2023 Education Conference – Toronto Update	<p>Rocco Romeo shared that the Education Committee recently met, and the schedule is almost complete. Rocco R. stated that we have 3 paid speakers, an interactive survey panel platform and many networking opportunities. Marketing has started early for this conference. Rocco R. stated that it has been discovered that some laundries have travel restrictions. He proposed that we use some of the James Hunt Scholarship money to cover up to \$750.00 on a coach fare, so these delegates would be able to attend. Discussion followed centering around how we determine who would be eligible for this money. It was decided it would be looked at on a case-by-case basis, once we see who had not signed up for the conference.</p>	<p>MOTION <i>It was moved by Charles Berge; Seconded by Meredith Bowery that the board approve the use of the James Hunt Scholarship funds to support laundries with travel restrictions for the Annual Education Conference. The Executive Director will review the requests to assure they are appropriate. IAHTM will cover up to \$750.00 on a coach fare for travel to and from the conference for 1 laundry delegate. CARRIED</i></p>
2024 Palm Springs Conference Update	<p>Brendan O'Neill shared with the board that he had talked with Ed McCauley about his reluctance to incorporate Snack Chat into the 2024 conference he would be hosting. Ed M. expressed his feelings to Brendan O. about it. Rocco Romeo stated that we shouldn't negotiate an already written and signed agreement. It was stated that the expectations for Ed M. were decided by the board at our last board meeting in Las Vegas.</p>	<p>ACTION <i>Brendan O'Neill stated that he would go back to Ed MCCAuley to let him know that he will be required to hold two Snack Chats in Palm Springs as laid out in the Partner Agreements.</i></p>
Strategic Planning Meeting Feedback	<p>Brendan O'Neill informed the board that Jennifer and Glenn, from the Tecker Group, had just sent a very lengthy email comprised of everything that had come out of our Strategic Planning Meeting in Las Vegas. Brendan O. stated that he will review in detail and then will share with the board. Once the board has provided feedback, the Tecker Group will put a document into a formal draft form to review and approve. Brendan O. requested that Christy Carper lists a spot for Strategic Planning on all board agendas moving forward. Discussion followed.</p>	
Membership	<p>Charles Berge stated that the membership committee will be meeting tomorrow. Charles B. shared a conversation he had with Sarah Brobeck regarding the idea of a dual ALM/IAHTM membership. It was stated that IAHTM gears its education to the Executives and ALM gears its education to the 2nd Tier. The question was raised of how this would benefit growing our membership by collaborating. Further discussion surrounded how different our structures were, what do they do vs what do we do and our possible involvement in webinars.</p>	

PFAS	Charles Berge shared feedback from a TRSA call that he participated in regarding the topic of PFAS. Charles recommended supporting the document TRSA in presenting on PFAS to the EPA. It was agreed that once the board sees the final document, then the motion can be made to support this effort.	
Roundtable	Brendan O'Neill revisited a proposal presented at our last board meeting in Las Vegas, where the chairs of each IAHTM committee be a board member as well. Brendan asked Chris Hansen if he would be willing to the chair on the Purchasing Committee and Chris graciously accepted. Brendan O'Neill had shared several versions of the Don Pedder Lifetime Achievement Nomination Form with the board and suggested that we use the 2020 version moving forward. The board all agreed.	
Date of the Next Board Meeting	Brendan O'Neill stated that the next board meeting would be held via Zoom on April, 12 th , 2023.	
Adjournment	It was motioned to adjourn the meeting by Chris Hansen at 1:00pm EST.	